

Executive Summary

*Kentucky Community and Technical College System (KCTCS)
Board of Regents Meeting – March 11, 2011
KCTCS System Office
Versailles, Kentucky*

Meeting highlights:

- ***Received an update on the 2010-11 Transformation Initiative – Key Strategies of the KCTCS Business Plan.***

President McCall provided the KCTCS Board of Regents an update on the efforts to develop key strategies for inclusion in the *KCTCS Business Plan*. Since December 2010, through an inclusive process involving faculty and staff representing the 16 colleges and the President's Leadership Team, 136 strategies have been narrowed down to nine key strategies for the *KCTCS Business Plan* being developed.

The Transformation Strategies identified through this process are:

- **Curriculum Review (A)** – Create a technical program development and review process supported by research, development, and analysis.
- **Curriculum Review (B)** – Create a standardized rapid response curriculum and program approval process.
- **Developmental Education** - Develop and implement an alternative model for the delivery of developmental/transitions education in reading, writing, and math.
- **Dual Credit** - Develop a consistent, statewide program of dual credit using the National Alliance of Concurrent Enrollment Partnerships (NACEP) standards as a framework.
- **Financial Aid** – Establish a unified financial aid standards based on industry-wide best practices.
- **Job Placement and Career Development** - Provide comprehensive career development and job placement services to engage students in their educational pursuit from pre-enrollment to post-graduation.
- **Student Services** - Develop a comprehensive outsourced student services delivery model that provides a seamless, scalable, virtual 24/7/365 call center help desk to all KCTCS students.
- **Transfer (A)** - Develop a holistic/integrated approach to transfer by developing coherent structures and integrated processes in the design and delivery of instructional and student services.
- **Transfer (B)** - Utilize a comprehensive approach to developing partnerships and agreements with four-year institutions by creating pathways for students completing associate degrees to transfer to baccalaureate degree programs.



KCTCS is an equal opportunity employer and education institution.

- ***Discussed 2011-12 KCTCS Budget Development Scenarios.***

The KCTCS Board of Regents considered and discussed various scenarios for the development of the KCTCS 2011-12 operating budget. The Board discussed primary sources of revenue, including state appropriations, tuition, and budget reallocations. It was noted that the 2011-12 appropriation is 1.0 percent less than the 2010-11 appropriation, including the federal stimulus funds appropriation. The Board also discussed projected increases in fixed costs and compensation. KCTCS has not provided a base salary increase for faculty and staff for the past three consecutive years. A 2011-12 KCTCS annual budget proposal will be presented to the KCTCS Board of Regents for action at the June 17, 2011 meeting.

- ***Approved 6 associate in applied science programs and program options.***

The new associate in applied science programs and program options approved by the KCTCS Board of Regents respond to local needs surveys in the respective college communities and have multiple exit points. The programs include the following:

- Associate in Applied Science in Criminal Justice for Bluegrass Community and Technical College with options in Criminal Justice, Law Enforcement, Corrections, and Security and Loss Prevention, and a certificate in Computer Forensics.
- Associate in Applied Science in Air Conditioning Technology for Elizabethtown Community and Technical College.
- Associate in Applied Science in Apprenticeship Studies for Elizabethtown Community and Technical College.
- Associate in Applied Science in Construction Technology for Elizabethtown Community and Technical College.
- Associate in Applied Science in Culinary Arts for Elizabethtown Community and Technical College with options in Culinary Arts, Food and Beverage Management, and Catering and Personal Chef.
- Associate in Applied Science in Medical Assisting for Gateway Community and Technical College.

- ***Approved the Exception Request for Total Program Credit Hour Limit for the AAS in Automotive Technology for Seven Colleges and Diploma in Automotive Technician for 13 Colleges.***

The KCTCS Board of Regents Policy 4.12 Policy on Collaborative Program Development was revised on June 12, 2009, which set lower total credit hour maximums for the AA, AS, AAS, and diploma (with an AAS exception request process). The credit hour limit for an AAS was set as 60-68 credit hours. An exception to the total credit hour limit may be made by the KCTCS Board of Regents if a program has external degree requirements which must be met necessitating an exception request.

The National Automotive Technicians Education Foundation (NATEF) evaluates technician training programs against standards developed by the automotive industry and recommended qualifying programs for certification (accreditation) by ASE, the National Institute for Automotive Service Excellence. The approved exception for total program credit hour limit for the AAS in Automotive Technology: Automotive Technician Option is 69-72 credit hours, and the Diploma in Automotive Technician is 61-64 credit hours.

- ***Ratified or approved personnel actions, new credit certificate and diploma programs, and KCTCS colleges' candidates for credentials.***
 - ***Ratification of Personnel Actions***
The KCTCS Board ratified personnel actions, including academic appointments, administrative appointments, reappointments, terminal reappointments, leave of absences, retirements, deaths, and resignations.
 - ***Ratified new credit certificate and diploma programs.***
Each of the new certificate programs ratified by the Board are applicable toward at least one degree program and are designed to be responsive to education and workforce needs in Kentucky, providing greater student access to quality programs. New certificate programs were ratified for the following KCTCS colleges: Big Sandy Community and Technical College, Gateway Community and Technical College, Maysville Community and Technical College, Owensboro Community and Technical College, Southeast Kentucky Community and Technical College, and West Kentucky Community and Technical College. The diploma programs were ratified for Maysville Community and Technical College.
 - ***Approved KCTCS colleges' candidates for credentials.***
For the period of October 13, 2010, through January 18, 2011, the KCTCS Board of Regents ratified 7,996 credential requests (5,401 of which are unduplicated), including 5,056 certificates; 788 diplomas; 603 associate in arts; 293 associate in science; and 1,256 associate in applied science. The credentials are to be awarded to the students upon certification that the requirements for the credentials have been satisfactorily completed.

- ***Received an update on the 2010-16 KCTCS Performance Measures.***
The KCTCS Board of Regents was provided an update on the *2010-16 Performance Measures* and discussed KCTCS involvement in state and national accountability efforts. It was noted that the update on the performance measures included new, additional year of baseline information for several measures (Wage Index and Media Focus) and revised, previously reported baseline data for several other measures (Developmental Education Success Rate for English, math, and reading; Persistence Rate; Persistence Rate Diversity; and Workforce Matriculation). Additionally, it was reported that the Council on Postsecondary Education (CPE) is finalizing its strategic agenda for 2010-15, *Kentucky: Stronger By Degrees*; the Board was informed of the involvement of KCTCS staff in the development of the plan.

The Board was also informed of KCTCS participation in the AACC pilot project, the *Voluntary Framework of Accountability* (VFA), which provides KCTCS with an opportunity to participate in a conversation about the emerging national accountability standards and will allow KCTCS to compare performance on a wide range of outcome measures with other two-year institutions.

- ***Received information on the 2011 Legislative Session.***
The KCTCS Board of Regents reviewed and discussed information regarding the legislation enacted during the 2011 Regular Session of the Kentucky General Assembly that is anticipated to have an impact on KCTCS and/or Kentucky's postsecondary education institutions.
- ***Received information on the Kentucky Plan for Equal Opportunities.***
In anticipation of adopting the new Statewide Diversity Policy, the annual assessment of all institutions under *The Kentucky Plan for Equal Opportunities* was modified. CPE program eligibility review for 2011 either maintained an institution's automatic eligibility status, if that institution was automatically eligible to request new programs in 2010, or resulted in a new

assessment due to an institution failing to show continuous progress toward the equal educational opportunity and access goals in 2010. Therefore, the *KCTCS 2011 Degree Program Eligibility Report* shows that the 13 colleges automatically eligible in 2010 maintained that status for 2011. The three remaining colleges (Big Sandy, Hazard, and Maysville) had their new program eligibility status for 2011 updated based on current CPE review and have achieved the automatic eligibility status.

- ***Received information on the KCTCS Board of Regents 2012 Regular Meeting Calendar.***

KCTCS Board of Regents is mandated to meet quarterly. Regular meetings for 2012 are proposed for the following dates:

- March 15-16, 2012
- June 14-15, 2012
- September 20-21, 2012
- December 6-7, 2012

The Board's 2012 regular meeting calendar will be adopted at the June 17, 2011, meeting

Other Highlights:

- ***Chair's Report.***

KCTCS Board of Regents Chair Zawacki reported on the following:

- Foundation Update.
 - The KCTCS Foundation, Inc. Board of Directors met on December 14, 2010.
 - The upgrade of the Foundation Accounting System.
 - The President's 2010-11 Transformation Initiative and *KCTCS Business Plan*.
 - The 2011 President's Gala and Benefactors Award Dinner is scheduled for November 19, 2011, at the Lexington Convention Center.
- The Nominating Committee for the election of officers will meet in conjunction with the June Board meeting to develop a slate to recommend to the Board of Regents for action at the June 17, 2011, meeting. The members of the committee are:
 - Tom Zawacki, Chair
 - Richard Bean
 - Michael Ginsberg
 - Johnna Reeder
 - Doris Thomas

- ***KCTCS President's Report.***

KCTCS President Michael B. McCall provided an update on current activities, including the KCTCS/Microsoft beta program partnership and the success of the deployment of Lync Server 2010 to enhance the KCTCS email administration. The other activities and information highlighted in the President's Report included the success of the February 27, 2011, Super Sunday Event, the new "GO YOU" Marketing Campaign video clips, and updates on KCTCS Human Resources Profile and the Organizational Development and Human Resources Office redesign. The written report presented at the meeting is posted in its entirety on the KCTCS website at <http://legacy.kctcs.edu/organization/board/meetings/201103>

- ***Received information on CollegeSource’s Transfer Evaluation System (TES).***
The KCTCS Board of Regents was provided an overview of the Council on Postsecondary Education’s Transfer Software, CollegeSource’s Transfer Evaluation System (TES). The TES software tool enables KCTCS and the other postsecondary education institutions to meet the mandates of House Bill 160 (The Transfer Bill) enacted by the 2010 General Assembly to develop course equivalencies to promote seamless transfer between institutions.

- ***Received updates on the following items:***
 - KCTCS Regent Participation on the Association of Community College Trustees Board of Directors
 - Baccalaureate Student Transfer
 - KCTCS Quarterly Financial Report
 - Supplier Diversity
 - Technology Solutions
 - *Fulfilling the Promise Campaign*

- ***Next meeting – June 16-17, 2011.***
The KCTCS Board of Regents will conduct its next regularly scheduled meeting on June 16-17, 2011, at the West Kentucky Community and Technical College, Paducah, Kentucky.