

## **RATIFICATION OF NEW CREDIT CERTIFICATE PROGRAMS**

**ACTION**  
**Agenda Item I-2**  
**September 25, 2009**

### **Recommendation**

That the KCTCS Board of Regents ratify the approval of new credit certificate programs listed in the agenda materials.

### **Rationale**

- The *KCTCS Board of Regents Policy on Program Approval*, adopted April 30, 1999, specifies that the Board must approve all new programs that lead to the awarding of an associate degree or a diploma. The KCTCS President may approve new credit certificate programs upon recommendation by the KCTCS Chancellor, with such approvals to be presented to the Board of Regents for ratification.
- The certificate programs listed in the agenda book support the *Kentucky Postsecondary Education Improvement Act of 1997* (as amended) goals of being responsive to the needs of students and employers, avoiding unnecessary program duplication, and increasing inter-institutional collaboration. They meet all KCTCS program approval policies and procedures, the *KCTCS Policy on Collaborative Program Development*, and all applicable Council on Postsecondary Education policies and procedures.
- Some of the certificate programs listed are a result of “rolling over” an existing curriculum to a new integrated curriculum with multiple exit points, e.g., Network and Information Systems Technology curriculum “rolled over” to the new Information Technology curriculum. All certificate programs included on the list are applicable toward at least one degree program, and additional resources are not required for their implementation.
- As noted at the August 15, 2003, KCTCS Board of Regents meeting, procedures for Board-approved certificate and/or diploma programs that are revised through the curriculum revision process in a manner that divides an existing program credential into two or more separate credentials are to incorporate them into the “rollover” process with the approval of the KCTCS President and ratification of the KCTCS Board of Regents.

## **Background**

In April 1999, the Council on Postsecondary Education (CPE) delegated to the KCTCS Board of Regents authority to approve new academic programs at KCTCS colleges. As part of the delegation, which was effective until December 2000, the CPE established a “Timeline for Implementation and Review of KCTCS New Program Approval Authority.” This timeline included a series of steps for the implementation, review, and audit of program approval policies at KCTCS. During fall 2000, CPE staff conducted a review of KCTCS program approval procedures and met with the KCTCS Board of Regents Academic Affairs Committee Chair to assess the Committee’s role and its evaluation of the process.

At its November 13, 2000, meeting, CPE reaffirmed the delegation of program approval authority to KCTCS for all new certificate, diploma, and associate degree programs offered by KCTCS colleges.

**KCTCS Certificate Programs  
For Ratification by the  
KCTCS Board of Regents  
September 25, 2009**

<u>College</u>	<u>Embedded</u>	<u>Description</u>	<u>CIP Code</u>
Big Sandy Community and Technical College	N	Automotive Industry Safety, Health, and Environmental Regulation Compliance*	47060400
Bowling Green Technical College	N	Polysomnographic Technologist	51090800
Gateway Community and Technical College	Y	Computer Forensics	43010300
	Y	Homeland Security/Emergency Management Specialist	43999900
	Y	Information Security	11010100
Hopkinsville Community College	Y	Medical Records Coding Specialist	51070700
	Y	Release of Information Data Specialist	51070700
Jefferson Community and Technical College	Y	Women's and Gender Studies	05020700
	Y	Release of Information Data Specialist	51070700
Maysville Community and Technical College	N	Tractor Trailer, CDLA I	49020500
	Y	Team Leadership	52020100
	Y	Human Resource Management	52020100
Owensboro Community and Technical College System	Y	Shielded Metal Arc Welder	48050800
	Y	Gas Metal Arc Welder	48050800
	Y	Gas Tungsten Arc Welder	48050800
Southeast Kentucky Community and Technical College	Y	Industrial Maintenance Machinists Mechanic	47030300
	Y	Industrial Maintenance Electrical Mechanic	47030300
	Y	Industrial Maintenance Mechanic Level I	47030300
	Y	Industrial Maintenance Mechanic Level II	47030300
West Kentucky Community and Technical College	N	Electronic Medical Records Clerk*	52040200
	Y	Gas Metal Arc Welder	48050900

\*Pilot Status

