



## *Executive Summary*

*KCTCS Board of Regents Meeting – September 28, 2001  
Big Sandy Community and Technical College District  
Mayo Technical College – Paintsville, Kentucky*

### **The Board of Regents took the following actions:**

- ***Adopted two resolutions approving the pursuit of single accreditation (SACS) and the consolidation of KCTCS colleges: (1) Southeast Community College and Cumberland Valley Technical College and (2) Hazard Community College and Hazard Technical College.***

The Board of Regents approved the pursuit of single accreditation (SACS) and the consolidation of Southeast Community College and Cumberland Valley Technical College to be implemented January 2002 contingent upon approval of the Commission on Colleges of the Southern Association of Colleges and Schools (SACS) in December 2001. The Board of Regents also approved the pursuit of single accreditation (SACS) and the consolidation of Hazard Community College and Hazard Technical College to be implemented July 2002 contingent upon approval of the Commission on Colleges of the Southern Association of Colleges and Schools (SACS) in June 2002.

- ***Approved a proposal to the Council on Postsecondary Education for use of the investment income on the Workforce Development Trust Fund.***

The proposal requests that \$460,528 of investment income from the Postsecondary Education Workforce Development Trust Fund be given to KCTCS for use in the further development and implementation of its statewide administrative information software systems and to fund additional nonrecurring administrative information system expenditures, such as funding the costs of KCTCS being selected from over 80 higher education applicants for the PeopleSoft Early Success program for the implementation of PeopleSoft's Version 8 software.

- ***Approved revised mission statements for Maysville Community College and Southeast Community College.***

In compliance with KCTCS Board policy, the two colleges' mission statements originally were approved by the Board of Regents April 30, 1999. In April 2001, a SACS Reaffirmation Visiting Committee recommended that Maysville Community College mission statement describe the institution and its characteristics and address the components of the institution and its operation. In April 2001, a SACS Reaffirmation Visiting Committee recommended that Southeast Community College comprehensively describe its characteristics and address the components of the institution and its operation.



- ***Ratified 65 new credit certificate programs.***

Each of the new credit certificate programs is applicable toward at least one degree program. The KCTCS President has approval authority for new credit certificate programs recommended by the chancellors, with Board ratification. The new credit certificate programs are as follows:

***Hazard Technical College***

- General Mine Technician\*
- Medical Billing Specialist
- Network Cisco Basic
- Telecommunications Service Technician\*

***Hopkinsville Community College***

- Financial Perspectives\*
- General Business\*
- Leadership\*
- OST Administrative Certificate
- OST Medical Office Certificate

***Jefferson Technical College***

- Commercial Building Inspector\*
- Plan Specification Reviewer\*
- Residential Building Inspector\*

***Laurel Technical College***

- Info Tech A+
- MS2KBasic Certificate
- OST Administrative Certificate
- OST Medical Office Certificate

***Mayo Technical College***

- Cafeteria Attendant\*
- Caterer\*
- Cook Helper\*
- Kitchen Helper\*
- Telecommunications Service Technician\*

***Maysville Community College***

- Agricultural Technician II
- ARC Cutter
- ARC Welder
- Auto Body Helper
- Auto Body Painter Helper
- Automotive Painter
- AWS National Skills Standards Level I
- Brakes and Suspension
- Electrical Systems
- Engine Performance
- Engine Repair
- Gas Welder
- Greenhouse Grower
- Heating and Air Conditioning
- Horticulture Salesperson
- Industrial Maintenance I
- Industrial Maintenance II
- Landscaper
- Landscaper Worker
- Lawn Service Worker
- Machine Tool I
- Machine Tool II
- Medicaid Nurse Aide
- Nursery Grower
- Nursery Worker
- OST Administrative Certificate
- Pipeline Welder
- Production Line Welder
- Steering
- Tack Welder
- Transmissions and Transaxles
- Welder Helper

***Northern Kentucky Technical College***

- Child Care Assistant Certificate
- Food Service Management\*
- Hospitality Management\*
- Interdisciplinary Early Childhood Technical Certificate
- Kentucky Child Care Provider Certificate
- Kentucky Early Childhood Training Certificate
- Pharmacy Technician Assistant
- Plumber's Assistant\*

**Owensboro Community College**

- Information System Support

**Owensboro Technical College**

- Surgical Technology Bridge Program

**Paducah Community College**

- Accounting\*
- Health Physics Certificate

**West Kentucky Technical College**

- Cosmetologist

\* *Pilot programs that will be reviewed by curriculum committees.*

- **Approved for implementation in spring 2002 an AAS in Office Systems Technology for Maysville Community College.**

The AAS degree responds to a local needs survey of 19 employers indicating an average of 60 job vacancies over a five-year period. The program is based on approved KCTCS curriculum and consists of 61-63 credit hours.

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**Other highlights:**

- **Chair's Report.**

Chair Cynthia L. Read reported that she attended her first KCTCS Foundation Board of Directors meeting as the Chair of the Board of Regents on August 28, 2001, which was the Foundation's annual meeting. Chair Read reported that Ms. Sandra T. Stinson, president of the Thomas Group, Madisonville, Kentucky, was elected for a three-year term. Dr. Bonnie Rogers, President of Hopkinsville Community College, was appointed by Dr. Michael B. McCall, KCTCS President, as an ex-officio, voting member to serve a one-year term on the Foundation's board as a representative of the college leadership. The Foundation board also elected officers for 2001-02.

Chair Read also reported that the Foundation board approved the unqualified audit report prepared by Deloitte & Touche for the period covering August 1999 to June 30, 2001, and that for fiscal year 2001 the KCTCS Foundation, Inc. received cash and in-kind gifts totaling \$443,457.45, an increase of \$353,971 over the previous fiscal year. The next regularly scheduled meeting is Tuesday, December 4, 2001, at 2:00 p.m.

Chair Read shared with the KCTCS Board of Regents an overview of the *KCTCS System-Level, Statewide Major Gifts Campaign Feasibility Study* as presented to the KCTCS Foundation Board of Directors August 28, 2001. The Foundation's board endorsed the immediate planning and preparation for a *KCTCS System-Level, Statewide Major Gifts Campaign* in accordance with the recommendations of The Clements Group. The feasibility study will be the topic of a future KCTCS Board of Regents workshop.

Chair Read reported that Dr. Jeff Hockaday, former interim president of KCTCS, facilitated a Board of Regents retreat September 26-27, 2001. Dr. Hockaday discussed principles of good boardmanship and led discussions on emerging issues in postsecondary education.

- **President's Report.**

President McCall highlighted the following in his report:

- **Fall 2001 Enrollment.** The fall 2001 enrollment estimate of 60,031 full- and part-time students represents increases of 15 percent over fall 2000 and 31 percent over fall 1999. Each of the 16 community and technical college districts in KCTCS posted an increase in enrollment from fall 2000 to fall 2001.
- **Accreditation Update.** Three college partnerships have submitted a *Prospectus* to SACCS (Southern Association of Colleges and Schools) for the pursuit of single accreditation and consolidation for their institutions: (1) Southeast Community College and Cumberland Valley Technical College, (2) Madisonville Community College and Madisonville Technical College, and (3) Hazard Community College and Hazard Technical. In addition, Ashland Technical College hosted a Council on Occupational Education (COE) reaffirmation visit September 17-20, 2001. Owensboro Technical College hosted a COE reaffirmation visit September 24-27, 2001. Two other technical colleges will host fall 2001 visits this fall: Rowan Technical College (October 8-12, 2001) and Somerset Technical College (October 21-25, 2001).
- **President's Leadership Seminar – October 8-11, 2001.** The second annual KCTCS President's Leadership Seminar is scheduled to take place at the Hyatt Regency Hotel, Lexington. The list of seminar presenters includes recognized educational leaders from across the nation and Kentucky. Leadership traits and styles, professional ethics, institutional values, and organizational development are among the seminar topics to be discussed.
- **Northern Kentucky Community and Technical College Press Conference.** On September 26, 2001, President McCall was joined by Governor Patton and community representatives for an announcement of the strategy for significantly expanding programs and services offered in the Northern Kentucky Community and Technical College District.
- **Diversity Presentation – President's Leadership Team.** At the August 21-22, 2001, PLT meeting, Mr. Bill Wilson, Deputy Executive Director for Education and Outreach, Kentucky Educational Television; Vice Chair of CPE's Committee on Equal Opportunity; and Chair of Kentucky State University's Board of Regents, discussed the importance of the role CPE's Committee for Equal Opportunity plays in postsecondary education. He offered valuable insights and advice on ensuring that KCTCS' colleges meet the expectations of the Kentucky Plan.
- **President's Gala and Benefactors Awards Dinner.** The 2001 President's Gala and Benefactors Awards Dinner will be held Saturday, November 3, 2001, at the Marriott's Griffin Gate Resort. Toyota Motor Manufacturing-Kentucky will be honored as the KCTCS Foundation's Benefactor of the Year, 2001. The University of Louisville, represented by President John Shumaker, will be honored as the KCTCS System's Benefactor of the Year, 2001.
- **Other updates included in the President's Report:**
  - Joint Faculty Senate Meeting
  - Council on Postsecondary Education Meeting
  - CPE's Alumni Satisfaction Survey Results
  - NCSDCC – President McCall Elected Secretary/Treasurer
  - Community and Economic Development
  - Project Unity
  - District Leadership Update
  - Groundbreaking Ceremonies
  - Organizational Structure Updates

The entire report is available at <http://www.kctcs.net/organization/board/meetings>.

- ***Received an annual update from community and technical college leadership related to the consolidation of functions, services, and programs.***
  - ***Jefferson Community College/Jefferson Technical College, Memorandum of Agreement approved June 30, 2000.*** Jefferson Community College and Jefferson Technical College both have had recent accreditation visits, April 17-20, 2001, and August 15, 2001, respectively. As a result of leadership changes at each college, the Jefferson Community College/Jefferson Technical College Memorandum of Agreement is currently undergoing a thorough review. The colleges expect to submit a substantially revised MOA to the KCTCS President by October 15, 2001.
  - ***Owensboro Community College/Owensboro Technical College, Memorandum of Agreement approved September 16, 2000.*** Owensboro Community College and Owensboro Technical College reported strengths, such as combined marketing efforts, a joint enrollment management plan, a 6 percent increase in district enrollment in fall 2000, Discover College, and the Center for Community and Economic Development. They also report the implementation of new academic divisions and joint action teams and committees in fall 2001. The colleges intend to pursue single accreditation and consolidation in spring 2002.
  - ***Transfer of Functions, Services, and Programs (Including Personnel and Budget) at the Regional Technology Center from Madisonville Technical College to Hopkinsville Community College, Resolution approved June 30, 2000.*** Hopkinsville Community College hosted a reaffirmation visit February 12-15, 2001. Addressing the transfer of the programs, services, and functions, it was reported that the greatest strength is the improved quality of services to students and to local business and community agencies. Students have the benefits of comprehensive student services, such as counseling and financial aid. Technical program faculty have now been assigned to the Math, Physical Sciences, and Related Technologies Division and the position of Director of Technical Education and Workforce Development has been filled on a permanent basis.

## **Other updates and discussions:**

- ***Received information related to the 2002 legislative session.*** The Board of Regents anticipates adopting a formal legislative agenda at the November 2001 meeting.
- ***Discussed adult education collaborative efforts.*** Out of collaborative work between KCTCS and the Department for Adult Education and Literacy (DAEL), a KCTCS/DAEL Interagency Agreement/Guiding Principles was drafted, and an interagency referral system to optimally match student needs with available services and resources is being developed. A KCTCS Student Assessment and Placement Policy is in place for fall 2001, as required by CPE.