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Ronnie Day, Executive Director

Commission on Fire Protection, Personnel, Standards, and Education

TO: All Fire Chief's
All Training Officer's

FROM: Steve Calhoun, Program Director *SC*
KY Fire Commission - State Fire Rescue Training

DATE: July 21, 2005

SUBJECT: Fire Department Reminder
2005/06 20 hour In-House Training

Please make sure you contact your Area State Fire/Rescue Training Coordinator by **September 1st, 2005** to schedule your 20 hours of in-house training for the 2005/2006 training year. Each area Coordinator is budgeted to provide all Commonwealth Fire/Rescue Departments with 20 hours of "**FREE**" in house training, delivered by one (1) local SFRT Instructor per year. Any request for in-house training after September 1st, 2005 will be delivered on a first come basis if funding is available.

It is critical that all departments schedule their 20 hours of training by September 1st so each of the SFRT Coordinators can encumber the cost of each class. This will allow the coordinators to budget remaining training funds for Regional Fire Schools and any additional training needs for that area.

An up-date information sheet with names of each of the area SFRT Coordinators, their mailing addresses and telephone numbers are attached. Please notice that Fax numbers, cell phones, pager and email addresses are also listed. Please use this information to contact your area SFRT Coordinator for your 2005/2006 in-house training today.

SC/vlf

