

2.11 Work Load

Faculty work load shall be assigned in an equitable manner within campus locations, according to KCTCS Policy 2.11.1.

Faculty work includes instruction, student guidance-advising activities, internal service-institutional service, external service-community service, professional development activities, and educational leadership. Faculty work may be performed in many locations and is not defined by time spent on campus or school premises.

Each academic year, faculty supervisors will develop in consultation with each faculty member a written plan of responsibilities and assignments. This plan will be used in the faculty performance reviews.

Faculty may be asked to assume overload assignments for additional compensation at rates approved by the college president. A faculty member may decline an overload assignment without prejudice to his/her record with KCTCS.

<u>6-22-98</u>	<u>9-24-02</u>	<u>9-24-02</u>
Date Approved by President, KCTCS	Date(s) of Last Review	Date(s) of Last Revision <i>(Include all dates in chronological order)</i>
(SIGNED)	9-24-02	(SIGNED) 9-24-02
<u>Recommended by</u>	<u>Date</u>	<u>President, KCTCS</u> <u>Date</u>
